

Home Jobs Checklist...

- Pay any urgent household bills
- Leave a set of house keys with a friend/relative
- Turn off air conditioning
- Connect a timer to turn a light on at night
- Water the plants
- Store perishable items in freezer
- Empty waste bins
- Set secure answering machine message
- Check alarms and security lights
- Lock all windows and doors
- Hold routine deliveries - newspapers, mail
- Arrange for pet and plant care

Heading overseas?



In addition to the previous lists, there are a few extra boxes you are going to need to check...

- Pack your passport & tickets
- Organise Visas
- Check if vaccinations or medications are required
- Confirm transfers to and from the airport
- Visit the **Australian Department of Foreign Affairs and Trade** website for travel advice about the country you are visiting.
- Check your weight & size limits for luggage and hand luggage
- Tell your credit card company you are travelling overseas
- If you have a house alarm, ensure a trusted neighbour has the details or the alarm company if necessary
- Reconfirm your flight times with the airline

Last but not least... **Don't forget the kids!** Happy travels and all the very best for a safe and relaxing well deserved Christmas break.